

# Croydon Council

<b>REPORT TO:</b>	<b>GENERAL PURPOSE AND AUDIT COMMITTEE</b>  28 January 2015
<b>AGENDA ITEM:</b>	<b>13</b>
<b>SUBJECT:</b>	<b>Amendment to Annual Council Meeting date for 2015 and 2016</b>
<b>LEAD OFFICER:</b>	<b>Council Solicitor and Monitoring Officer</b>
<b>WARDS:</b>	<b>All</b>
<b>CORPORATE PRIORITY/POLICY CONTEXT:</b> The dates for full Council are proposed to facilitate early production of the Council diary. This is in accordance with article 1.03 of the Constitution in particular 1.03 (4) [enable decisions to be taken efficiently and effectively] and 1.03 (8) [provide a means of improving delivery of services to the community].	
<b>FINANCIAL SUMMARY:</b> There are no financial implications arising from this report.	
<b>FORWARD PLAN KEY DECISION REFERENCE NO.:</b> Not an executive decision	

For general release

## RECOMMENDATIONS

1. The Committee is asked
  - 1.1 To approve on behalf of the Council a revised date of Thursday 21 May 2015 for the Annual Council Meeting; and
  - 1.2 Approve the revised date for the Annual Council Meeting 2016 as Monday 23 May 2016.

## 2. EXECUTIVE SUMMARY

2.1 In June 2013 Members (min ref A78/13) approved the schedule of dates for Full Council Meetings for the Council year 2014/2015.

2.2 The date agreed for the 2015 Annual Council is 18 May 2015.

2.3 Parliamentary Elections are due to be held on 7 May 2015, Committee is asked to

consider a change the Annual Council date to allow business to continue as normal outside the politically restricted period.

2.4 The Committee is asked to agree on behalf of Council a revised date for the Annual Council meeting of Thursday 21 May 2015.

2.4 The previous date for Annual Council 2016 agreed by this Committee on 5 November was 26th May 2016. This was a typographical error as the date should have read 23 May 2016. The Committee is asked to agree on behalf of Council a revised date this correct Annual Council meeting date.

### **3. DETAIL**

3.1 The Council's Constitution stipulates that seven meetings of the Full Council including Annual and Council Tax meetings shall be held in each year. The Annual meeting is normally held in May.

3.2 The previous date for Annual Council 2015 agreed by Corporate Services Committee was 18<sup>th</sup> May 2015 and the Committee is asked to agree on behalf of Council a revised date for the Annual Council meeting of Thursday 21<sup>st</sup> May 2015.

3.3 The Parliamentary Elections are due to be held on 7<sup>th</sup> May 2015 and it is considered that the relevant business of the Annual Council meeting cannot be completed whilst preparations are in train for the Parliamentary Elections

3.4 The Committee is advised that due to a typographical error in the report agreed on 5 November (Min ref A49/14) the correct Annual Council date should read Monday 23 May 2016 and not Thursday 26 May 2016.

### **4. RELEVANT CONSIDERATIONS**

4.1 The Local Government Act 1972 Sub-para (2)(b) below - Section 99 read with Sch 12

#### *Schedule 12: Part 1*

*(1) A principal council shall in every year hold an annual meeting.*

*(2) The annual meeting of a principal council . . . shall be held—*

*(a) in a year of ordinary elections of councillors to the council, on the eighth day after the day of retirement of councillors or such other day within the twenty-one days immediately following the day of retirement as the council may fix;*

*[(aa) in a year of an election for the return of an elected mayor to the council, which is not a year of ordinary elections of councillors to the council, on the eighth day after the day of retirement of an elected mayor or such other day within the twenty-one days immediately following the day of retirement as the council may fix;]*

(b) *in any other year, on such day in the month of March, April or May as the council may fix.*

- 4.3 The business to be transacted at the Annual Council meeting includes the election of the Mayor and Deputy Mayor, the appointment of the Leader of the Council and Statutory Deputy Leader and all Members holding an Office of Special Responsibility and membership of various committees.
- 4.4 Due to the requested later date for the Annual Council meeting the Committee is asked to note that Monday 25<sup>th</sup> May 2015 is a Bank Holiday and the start of the schools half term week and therefore Members may be away during that week.
- 4.6 There has been consultation with some Members on the date proposed in this report.

## **5. LEGAL CONSIDERATIONS**

- 5.1 Schedule 12 of the Local Government Act 1972 requires the Council to hold an Annual meeting and such other meetings as it may determine. Part 4A of the Council's Constitution provides:  
*3.01 Seven meetings of the Council, including the Annual and Council Tax Meetings, shall be scheduled to be held at the Town Hall, Croydon, on such dates as the Corporate Services Committee may agree on behalf of the Council and occasionally as the Mayor shall direct during each Council Year.*

## **6. EQUALITIES IMPACT**

- 6.1 Consideration to the timing of school holiday dates has been made when setting the proposed dates. Caring responsibilities of Members and staff impact on their ability to attend meetings during school holidays.

## **7. ENVIRONMENTAL IMPACT AND CRIME AND DISORDER REDUCTION IMPACT**

- 7.1 None arising from this report.

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**BACKGROUND DOCUMENTS:** None